



La Porte High School 2020-2021

“Getting Back on Track” Plan

The following plan has been developed to position La Porte High School for a safe transition back to school for our students and staff. The elements of this plan reflect the work of a representative committee of corporation employees that are responsible for the safety of children and fellow employees. The plan reflects guidance by the Indiana Department of Education, County and State Departments of Health as well as state and local school superintendent meetings.

Daily Operations: Prevention Measures and Precautions

Daily Health Check by Parents/Students

- If you have one or more of the following symptoms, that cannot be explained due to a known health condition, please stay home:
 - A fever of 100.4° F or greater
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - New loss of taste or smell

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on [CDC Guidance](#) that is not otherwise explained.

Arrival

- All students riding a bus will wear a mask and students will have an assigned seat.
- Parents are encouraged to drive students to school, if possible.
- Student drivers are also encouraged to follow procedures to drive to school. It is also encouraged to have the same passengers in the vehicle consistently for tracing purposes.
- During arrival and dismissal, crowding will be minimized while following social distancing practices.
- Hand sanitizing stations will be available throughout the building.
- Students will report to either the cafeteria for breakfast or their first hour class when arriving in the morning to limit gatherings of students in large groups. The cafeteria will have seating that supports social distancing during breakfast.

- Upon entry into the building, signs are posted requiring all to wear a mask and encouraging social distancing.
- Students need to report to their first period class by 7:25 if they are in the building.
- Students will not be allowed to congregate or wander the building.

Passing Periods and Hallway Traffic:

- Passing periods will focus on staying to the right side to increase social distancing and arrows will facilitate the directional traffic pattern.
- Directional staircase traffic flow patterns will be followed by staff and students.
- While in the hallway, students and staff will wear masks and adhere to social distancing guidelines.

Classroom Seating and Room Configuration:

- Student classroom desks and seats will face the same direction in the classroom.
- Student classroom desks and seats will be spaced six feet apart or as far apart as possible to accommodate all students.
- Staff and student gatherings will be kept to a minimum and distancing will be planned.
- Classes will go outside when feasible.
- Staff members will make a concerted effort to reduce student exposure to high-touch, shared resources at school (art supplies, books, electronic devices, etc.).
- Supplies utilized by students which are owned by the school should be cleaned/sanitized on a regular basis.
- Staff will be strongly encouraged to conduct all assignments using technology which will limit passing of papers between students and teachers.
- Computer devices should be taken home each day and sanitized.
- Seating Charts will be used in every classroom.

Locker Use:

- Lockers will be restricted to access at the beginning of the day, at lunch, and at the end of the day. When lockers are used, social distancing practices will be followed.
- To assist with the inconvenience of not utilizing lockers, students will be able to carry a clear backpack to classes.
- There should be limited personal belongings going to and from school.

Drinking Fountains:

- Water fountains are considered high touch areas and will be closed during the active pandemic. Water bottle stations will be provided in the building. Students are asked to bring reusable water bottles to school. Only water is allowed in the classrooms.

Media Center:

- There will be a schedule and set time for classes wanting to utilize the Media Center. Materials will be sanitized upon return to the library.

Restrooms Use:

- Restroom use will be limited to no more than four students at a time. Students will be required to use proper hand washing or hand sanitizer before returning to the classroom. Students will acquire a pass to utilize the restroom outside of the passing period. Restrooms will be cleaned throughout the school day and sanitized after school hours.

Nurses Office (Non-COVID-19 Related):

- Students who do not display symptoms of COVID-19 can be seen and treated in the nurse's clinic. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (medications or other treatments), and those with individual health plans.

COVID -19 Clinic:

- A separate room(s) from the Nurse's Office will be used for students or employees who are feeling ill with possible COVID - 19 related symptoms.
 - Upon arrival to the room, the parent/guardian will be contacted to pick up the student.
 - Only essential staff assigned to the room may enter.
 - A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day.
 - Strict social distancing is required and staff must wear appropriate PPE. Students who are ill will be walked out of the building to their parents.
 - Staff and students with fevers or symptoms associated with COVID-19 will be encouraged to seek medical attention for further evaluation and instructions.
 - Students or staff members who use the COVID-19 Clinic will not return to school for 72 hours and symptom free. Students and staff may return before the 72 hour window has elapsed if they are approved to do so in writing by their healthcare provider.

School Assemblies:

- School assemblies will be put on hold during the pandemic time period.

Student Attendance:

- Any student absence related to symptoms of COVID will be recorded as "Excused." If a student is not ill, but must quarantine due to circumstances related to COVID, the absence will be excused. Please keep in mind that the student is still required to complete any virtual classwork assigned by the teacher.
- Students, when participating in virtual/remote learning, will be required to participate as a part of their daily attendance.
- Tardies that occur as a result of social distancing efforts and circumstances related to COVID will not be counted against a student.
- There will not be perfect attendance awards during the 2020-2021 school year. La Porte High School encourages full participation in all virtual learning and available online activities, but does not want to cause students/parents to feel physical attendance is necessary when possibly not feeling well. We need to err on the side of caution and believe perfect attendance awards may be counterproductive towards the goal of COVID prevention measures.

Lunch:

- Social distancing guidelines will be utilized in the cafeteria.
- Alternative settings for lunch will be utilized as necessary.
- Seating reduced by 50% to accommodate social distancing.
- Students will select their own lunch seat & stay there the duration of the nine week grading period.
- A 4th lunch period will be added to reduce the number of students and accommodate social distancing.

- Signs will be posted on each lunch table to remind students to “mask up” and follow our social distancing or “Slicer Spacing” protocols. Masks are required while entering the cafeteria, in line, returning your tray, and before and after you finish eating.
- No more than three people to a table, do not move chairs, and sit where there is a dot on the table.
- Stay in your assigned area.

Visitors and Guests:

- Only essential guests and visitors will be permitted in the building during the school day.
- The administration must approve any guests/visitors ahead of time.
- All visitors and guests must wear a mask and must not have symptoms of feeling sick.
- Parents should use email and/or telephone rather than in person drop-in requests for meetings.
- The school will utilize virtual meetings with parents when appropriate and possible, including IEP Meetings, 504 Meetings, and general meetings.

Dismissal:

- Student drivers will be dismissed early to increase social distancing and alleviate traffic congestion. We will release additional details in the future.

Personal Protection Equipment

- Staff will wear protective masks and/or shields as much as reasonably possible throughout the day.
- Guests will wear masks when entering areas where students and staff are located.
- Masks will be available for students and staff.
- Latex gloves will be worn by serving and custodial staff
- Protective barriers will be installed for administrative assistant work areas to separate from the public.

Social Distancing:

- Staff will attempt to socially distance students when possible. When feasible students will stay six feet apart during class, restroom breaks, lunches, etc..
- Seating charts will be adhered to for contact tracing purposes.
- Staff and student gatherings will be kept to a minimum and social distancing guidelines will be followed.
- Classes will go outside when feasible.
- Daily schedules have been revised to reduce movement where possible.
- Elective classes have been revised to include clean-up time and cleaning/disinfecting.
- Public displays of affection such as: hugging, holding hands, or kissing are not permitted.
- If you are unable or unwilling to follow our social distancing and PPE requirements we have an online option available.

COVID-19 Screening

- Staff will take a personal survey before reporting to work each day.

- Students/parents will be asked to report if friends or family have been exposed to the virus and/or, have had symptoms of the virus.
- Attendees who are in a “high risk” category will be provided alternative programming opportunities.
- Students and staff will be formally excluded where applicable.
- Visitors to schools will be screened for coronavirus exposure and asked to wear a mask.

Cleaning/Disinfecting:

- Facilities will be cleaned daily by trained staff.
- Staff will use approved COVID cleaning supplies to disinfect.
- When possible, students will not share equipment or supplies.
- Equipment and all school owned supplies will be sanitized after each use.
- Water fountains will be out of service and off limits.
- Staff will be identifying practices that reduce student touching of common surfaces.
- Students will be educated on COVID 19 hygiene practices to reduce risk to themselves and others.
- Classrooms and departments will be supplied with hand sanitizer and wipes.
- Facility use by outside groups will be limited.
- Lunches and snacks will consist of prepackaged food.

Professional Development:

- Staff will be trained on attendance procedures for calling off from work.
- Staff will be trained on screening themselves and students for Coronavirus symptoms/exposure.
- Staff will reinforce accepted personal hygiene practices developed by the CDC and health department.
- Posters reinforcing COVID hygiene practices will be displayed in prominent areas for students and staff.
- Families First Coronavirus Response Act posters will be displayed in staff workrooms.
- Staff will be advised as to how to reduce student touching of common surfaces in their assigned areas.
- Parents will have access to resources on hygiene suggestions, COVID 19 exposure and positive case reporting.
- Students will be taught hygiene tips and practices.

Scheduling Configuration Considerations:

- **Program Level Green:**
- Students will follow the normal schedule while at school.
 - + Social distancing guidelines will be followed while at school.
 - + Mitigation strategies will be implemented and followed by students and staff.

- + Lunch: Social distancing practices will be used while students eat lunch with additional spaces being used if necessary.
- **Program Level Yellow:**
 - Students will attend classes 1 to 4 days a week with the balance of the week consisting of online instruction.
 - + Social distancing guidelines will be followed while at school.
 - + Mitigation strategies will be implemented and followed by students and staff.
 - + Lunch: Social distancing practices will be used while students eat lunch with additional spaces being used if necessary.
- **Program Level Red:**
 - Students will attend school through distance learning that will include both synchronous and asynchronous instruction.

Academic Loss Response (Recover Learning Gaps)

- Use a formative assessment (NWEA) to identify student learning levels.
- Analyze data to identify learning goals.
- Follow the Curriculum Map based on the Indiana College and Career Ready Standards with a focus on Priority Standards.
- Focused and targeted instruction.
- Use data to make instructional decisions to group and differentiate instruction.
- Use Spiral Review, Study Island and other programs.
- Enhance Distance Learning Lessons.
- Determined as a case conference committee decision for students with special needs
- “Recovery Services” (per IDOE) can be provided based on case conference outcomes

Elective Classes:

- Students will bring personal supplies to use in place when possible.
- School owned supplies will be sanitized after use by students.
- Students involved in cadet teaching or the Public Relations team will use proper PPE equipment and abide by the school measures in place at their assigned location.

Departments

Universal Precautions by Department

Personal Protection Equipment

- Staff will be encouraged to wear protective masks as much as reasonably possible throughout the day
- Students will be encouraged to wear protective masks as much as reasonably possible throughout the day
- Guests will be asked to wear masks when entering areas where students and staff are located.
- Masks will be available for students and staff.
- Latex gloves will be worn by serving and custodial staff

Social Distancing:

- When feasible staff will stay six feet apart during breaks, lunches, meetings.
- Student classroom desks and seats will face the same direction in the classroom.
- Student classroom desks and seats will be spaced six feet apart or as far apart as possible to accommodate all students.
- Seating charts will be in effect for purposes of tracing contacts should Covid cases surface in the school.
- Staff and student gatherings will be kept to a minimum and distancing will be planned.
- Classes will go outside when feasible.
- Online classes will be available for fragile students.
- Primary grades may not travel for specials?
- Seating charts will be adhered to for contact tracing purposes.

COVID-19 Screening

- Staff will take a personal survey before reporting to work each day.
- Students/parents will be asked to report if friends or family have been exposed to the virus and/or, have had symptoms of the virus.
- Attendees who are in a “high risk” category will be provided alternative programming opportunities.
- Classroom guests will be screened for Coronavirus symptoms and exposure
- Students and staff will be formally excluded where applicable
- Visitors to schools will be screened for coronavirus exposure and asked to wear a mask.

Cleaning/Disinfecting

- Facilities will be cleaned daily by trained staff.
- Staff will use approved COVID cleaning supplies to disinfect.
- When possible, students will not share equipment or supplies.
- Equipment will be wiped down after each use.
- Water fountains will be out of service and off limits.
- Staff will be identifying practices that reduce student touching of common surfaces.
- Students will be educated on Covid 19 hygiene practices to reduce risk to themselves and others
- Classrooms and departments will be supplied with hand sanitizer and wipes.
- Facility use by outside groups will be limited.

- Lunches and snacks will consist of prepackaged food.

Professional Development

- Staff will be trained on attendance procedures for calling off
- Staff will be trained on screening themselves and students for Coronavirus symptoms/exposure.
- Staff will reinforce accepted personal hygiene practices developed by the CDC and health department.
- Posters reinforcing Covid hygiene practices will be displayed in prominent areas for students and staff
- Families First Coronavirus Response Act posters will be displayed in staff workrooms
- Staff will be advised as to how to reduce student touching of common surfaces in their assigned areas
- Parents will have access to resources on hygiene suggestions, Covid 19 exposure and positive case reporting.
- Students will be taught hygiene tips and practices.

Special Education

Academic Loss Response (to fill in learning gaps)

- Determined as a case conference committee decision
- “Recovery Services” (per IDOE) can be provided based on case conference outcomes

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Services/interventions determined as a case conference committee decision

Physical Education:

- Students will meet teachers in a designated area with respect to social distancing.
- There will not be any mixing of classes for activities.
- Classes will be held outside unless otherwise permitted due to weather conditions.
- Activities should be organized to minimize sharing of equipment when at all possible.
- Individual fitness curriculum is desired to minimize group interaction and allow for social distancing.
- Students should wear clothing that allows for participation in PE (shorts, t-shirts, tennis shoes). Clothing should be clean.
- Lockers will not be used in PE.

Band, Choir and Orchestra:

Academic Loss Response (to fill in learning gaps)

- Fundamental focus to start the year.
- Frequent surveys to assess student ability and retention.
- Use of online recording technology like FlipGrid or Loom for students to record playing assessments.
- The full ensemble will NOT sing together.
- When necessary, the director will work with students in groups of 10 or fewer students. This may take place outside or in large indoor spaces (choir room/PAC/gym space).
- Recorded tracks will be used instead of live piano as much as possible in class to make the transition to at-home practicing easier.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Additional technology to accommodate a blended model of teaching
 - i.e. half the band face to face and half simultaneously on video conference. Alternate days.
 - Allows students working from home to experience and play along with a full band rehearsal.
- Regular zoom meetings.
- Posture/Breathing exercises designed to help performance and reduce anxiety.
- Central or individualized receptacles for condensation removal. (spit valves/water keys)
 - A suggestion could be a bucket with a water and dishwashing liquid mixture.
 - Possible use of room dividers.
 - Limit sharing of instruments/supplies.
 - Including music and percussion mallets.
 - For percussionists, a suggestion to assign each their own stick bag with all necessary mallets and sticks.
 - Materials needed to clean music stands, chairs, etc, should be readily available.

Music Technology Lab:

- There are 16 student keyboard/computer stations. If we limited classes to 8 students, we could have better social distance.

Social Studies:

Academic Loss Response (to fill in learning gaps)

- The department will better utilize pre and post tests to determine current levels of understanding as well as determine what additional content not covered in prerequisite classes may need to be taught or retaught. This information will be documented and closely monitored throughout the semester/school year.
- Teachers will pay special attention to the major “priority standards” of the curriculum in order to allow time for reteaching.

- Teachers will post videos of lessons taught in class on Canvas in addition to the power-point and other traditional methods of support to students
- All assignments will be posted on Canvas to allow students to complete assignments and activities remotely or in class.
- Teachers will make themselves available to students via zoom, Remind, Canvas Email, and in class before school and during Student Resource Time (SRT) to assist students who have missing assignments or have missed in-class instruction due to absences.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Class discussions will be held upon return to gauge student concerns and identify and deal with issues leading to student anxiety.
- Identify clear procedures that encourage the use of PPE and social distancing, and acknowledge and understand student's anxiety levels during this time and how this may impact student attendance and learning.
- Teachers will increase lines of communication to students and parents through Canvas, Skyward, Remind, email, etc in order to provide all students (in class or remotely) with clear expectations, due dates, activities and assignments.

English:

Academic Loss Response (to fill in learning gaps)

- Use NWEA to identify learning gaps in 9th and 10th grade students.
- When possible, modify course pre-tests to address 2020 4th quarter skills. Use formatively to identify skills that may need remediation.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Ask students to identify their concerns. Address how those concerns are being addressed. When one isn't sure how to address a concern, forward that concern to Department Head(s).
- Give increased attention to developing classroom culture for the first two weeks of school.
- Identify clear procedures for use of PPE and social distancing.

Science:

Lab

- Students will be required to wash hands as they enter the lab, and wash hands when leaving the lab.

- Students will be socially distanced as much as possible in classrooms and lab rooms.
- Scheduling of double class occupancy labs will be reduced to the use of only one class at a time.
- Student work groups will be limited in size in order to increase social distancing. Suggested work group size will be two students when practical.
- Lab tables will be disinfected after each class use.
- Protective goggles will be used and sterilized after each use.
- Students will wear masks.
- Work stations will have all needed supplies at that location. All materials and containers used will be sanitized or disposed of after student use.
- Students will remain in their assigned seats until the bell.
- Waste baskets containing potential biological hazards will be isolated in the classroom.

Academic Loss Response (to fill in learning gaps)

- Pre-testing will be used to assess student learning and/or retention of content from the 2019-2020 school year.
- Scores from pre-tests will be used to compare past years with the 2019-2020 school year to determine the effects from e-learning on student achievement.
- Curriculum that was not covered due to COVID-19 that is needed to build a foundation for successive courses will be taught at the beginning of each course.
- Pertinent curricular content will be reviewed in each class at the start of the year before proceeding to new content.
- Students will be provided internet study sites or study sessions with teachers outside of the normal school day if remediation is requested.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Class discussions will be held upon return to gauge student concerns and identify and deal with issues leading to student anxiety.
- Class discussions can be implemented that piggy-back onto SRT lessons.
- Teachers will be available to address anxiety-causing issues with students outside of the classroom, and give possible suggestions to help alleviate these concerns.
- Students who feel that they need more assistance with their anxiety will be encouraged to visit Christine Rosenbaum or their specific school counselor.
- Teachers will contact parents and counselors if they notice a student struggling with their return to school.

Math:

- See Universal precautions document

World Languages:

Academic Loss Response (to fill in learning gaps)

- Pre-tests will be used to assess student learning and/or retention of content from the 2019-2020 school year.
- Scores from pre-tests will be used to compare past years with the 2019-2020 school year to determine the effects from e-learning on student achievement.
- The teacher will review/teach missed standards from quarter 4.
- Students will be provided internet study sites or study sessions with teachers outside of the normal school day if remediation is requested.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Procedures and expectations need to be clearly communicated to the staff, parents, and students about requirements.
- Teachers will contact parents and counselors if they notice a student struggling with their return to school.
- Classroom culture and teacher rapport will be focused at the beginning of the semester to help students have open communication with the teacher about concerns.
- Class discussions will be held upon return to gauge student concerns and identify and deal with issues leading to student anxiety.
- Students who feel that they need more assistance with their anxiety will be encouraged to visit Christine Rosenbaum or their specific school counselor.

Agriculture:

Academic Loss Response (to fill in learning gaps)

- In the sequential courses, the teacher will review/teach missed standards from quarter 4. (Natural Resources, AgPower, and Horticulture will review Intro to Ag Quarter 4 standards)
- Teachers will engage students in both hands-on and technology-based learning opportunities to encourage and normalize blended learning in the event of a return to E-Learning.
- Teachers will engage students in outdoor experiences and place-based education as allowed with safety restrictions in place to build connections between students, teachers, the community, and the outdoor environment.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Procedures and expectations need to be clearly communicated to the staff, parents, and students about requirements.

- Classroom culture and teacher rapport will be focused at the beginning of the semester to help students have open communication with the teacher about concerns.
- Daily practice of check-ins with students will be developed to ensure the in-person and/or online classroom has a sense of security and routine.
- Students will be engaged in several hands-on lessons to build connections between classmates and provide students with creative outlets.

Visual Arts:

Academic Loss Response (to fill in learning

Pretest /post test per art project

Consistent reviews on step by step procedures for each art project

Rubric reviews on standards

Extra time on projects

Morning/After school work sessions

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Small group discussions on PPE in the art rooms
- Opportunities to express feelings in small groups.
- Allow students a pass to see counselors when necessary.
- Positive classroom culture.
- Provide a sense of security in the art classroom.
- Social distancing reminders.

Career and Technical Education:

Social Distancing:

- In the construction and food labs, tools/equipment will be wiped down before being put away at the end of the class period as part of clean up procedures.
- Staff will continue to push a blended learning model to help students who get sick throughout the semester so that they have a way to stay caught up.

Academic Loss Response (to fill in learning gaps)

- In the sequential courses, the teacher will review/teach missed standards from quarter 4. (Engineering, Building Trades, Intro to Design Process, Adv Child Development, Adv Nutrition and Wellness, and Fashion and Textiles 2)

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Procedures and expectations need to be clearly communicated to the staff, parents, and students about requirements.
- Classroom culture and teacher rapport will be focused at the beginning of the semester to help students have open communication with the teacher about concerns.

Business:

Cleaning/Disinfecting

- Equipment will be wiped down after each use. At the end of each period for the computer courses, the keyboards will be wiped down? The use of chromebooks will be heavily encouraged when possible.

Professional Development

- Staff will continue to push a blended learning model to help students who get sick throughout the semester so that they have a way to stay caught up.

Academic Loss Response (to fill in learning gaps)

- In the sequential courses, the teacher will review/teach missed standards from quarter 4. (Computer Science, Accounting)

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Procedures and expectations need to be clearly communicated to the staff, parents, and students about requirements.
- Classroom culture and teacher rapport will be focused at the beginning of the semester to help students have open communication with the teacher about concerns.

Counseling:

Social Distancing:

- Student seats will be spaced six feet from the School Counselor's chair to allow proper distancing.
- School Counselors will continue to track student appointments in Skyward by day and time to help with contact tracing, if applicable.
- Students will use hand sanitizer before signing in and before signing out at the Counseling Department desk.
- Waiting area seats will be marked to only allow students to sit in every other seat.
- Counselors will limit the number of students they call down at once.

Cleaning/Disinfecting

- Chairs will be wiped down after each use.
- Staff will be identifying practices that reduce student touching of common surfaces.
- Students will be educated on Covid 19 hygiene practices to reduce risk to themselves and others

Academic Loss Response (to fill in learning gaps)

- Offer tutoring during study halls?
- Identify students (especially students in the Class of 2021) who are at-risk of not graduating and create individualized graduation plans.

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Acknowledgement of experience and feelings related changes due to COVID-19
 - Remain calm and reassuring. Students will react to and follow your verbal and nonverbal reactions to the changes.
 - Emphasize to your students that they are safe at school. Remind them that you and the adults at their school are there to keep them safe and healthy.
 - Let your students talk about their feelings surrounding COVID-19 and help reframe their concerns into appropriate thoughts.
 - Give students information that is truthful and appropriate for the age and developmental level of the child.
- School Counselors will work to ensure that Tier 2 and 3 social and emotional supports are available for those needing additional intervention, consulting with community mental health providers, as needed.
- Use SEL as a way to create a safe and supportive environment for all students
- The following strategies are connected to each of Indiana's Social Emotional Learning Competencies and can be implemented in the first few weeks back to school.
 - Insight
 - Help students identify their personal strengths. Direct them to reflect on what they may have learned about themselves while being at home/out of school (i.e. strengths within their family role, new skills/talents, adaptability.etc.)
 - Help students name their feelings- Provide a list of emotions and ask students to choose one or two each day which they identify with in order to build emotional awareness, vocabulary and empathy.
 - Sensory-Motor Integration
 - Facilitate deep breathing exercises (such as Square Breathing) and prioritize physical activity opportunities.
 - Regulation
 - Help students understand how their brains work and can react to stress. Use this video teaching the hand model of the brain.

- Encourage students to think about how feelings are connected with their body using the How Does my Body Feel? Handout.
 - Collaboration
 - Provide opportunities for collaborative learning games and facilitate the creation of group expectations with specific roles/responsibilities for each student before beginning
 - Connection
 - Create adult to student and/or student to student mentoring opportunities to serve as an additional system of support for students
 - Critical-Thinking
 - Help students identify a cause or problem that arose in their community over the past few months. Ask students to come up with action steps or solutions to these issues.
 - Mindset
 - Praise students' process rather than students' outcome
 - For example, "I can tell you practiced!" or "I noticed you supported your friend in need today."
- Act to remove anxiety about academic performance and prioritize the healing and belonging that will foster academic learning.
 - When speaking about the coming year's academics, reassure students that the goal will be to "close the gap", not "catch-up with additional work"

Media Center:

Personal Protection Equipment

- Staff and students will be encouraged to wear protective masks as much as reasonably possible throughout the day
- Guests will be asked to wear masks when entering the media center
- Latex gloves will be worn by media center staff when checking out/in equipment and other media center materials.

Social Distancing:

- Students and staff will stay six feet apart while in the media center.
- Tables will be positioned six feet apart.
- Students will sit one to a table while in the media center.
- All staff wishing to use the media center with their students will schedule time through Mrs. Taylor so that distancing can be planned.
- Teachers will make arrangements through Mrs. Taylor or Mr. Fettinger by phone prior to sending any students to the media center from their classroom.
- Students will be required to sanitize hands and wear masks when searching for books to check out.
- Social distancing will be maintained for all students while searching the stacks.

- Students will be limited to checking out 1 book at a time.
- Each day books will be returned to a cart which will then be put in isolation for several days before being returned to the shelves.
- Library assistants will be limited to 1 per period and will be required to wear masks and gloves.
- Students will not be allowed to eat lunch in the media center unless given written permission by an administrator.
- Students will use chrome books for research. There will not be desk top computers available for student use.
- All printing will be done through library staff.

Cleaning/Disinfecting

- **Tables and all common surfaces** will be cleaned daily by trained staff.
- Staff will use approved COVID cleaning supplies to disinfect.
- When possible, students will not share equipment or supplies.
- Equipment will be wiped down after each use.
- Media center will be supplied with hand sanitizer, wipes, masks and gloves.
- Media center use by outside groups will limited

Professional Development

- Posters reinforcing Covid policies and practices will be displayed in the media center.
- Students assistants will be trained on hygiene tips and practices.

Performing Arts:

Social Distancing:

- When feasible staff will stay six feet apart from all students and other staff.
- Seating charts will be in effect for purposes of tracing contacts should Covid cases surface in the school.
- Staff and student gatherings will be kept to a minimum and distancing will be planned.
- Classes will go outside when feasible.
- Online classes will be available for fragile students.
- Seating charts will be adhered to for contact tracing purposes.
- Dance and scene work must comply with social distancing or both performers masked.
- Personal touch, i.e. handshakes, hugs, ect., must be avoided.

COVID-19 Screening

- At this point, Classroom guests and visitors will not be allowed.

Cleaning/Disinfecting

- Water fountains will be used only to fill personal water bottles.
- Staff will be identifying practices that reduce student touching of common surfaces.
- Touchscreens, tools, ballet barres, and any props must be disinfected after each use.

Academic Loss Response (to fill in learning gaps)

- Alternate e-learning make-up assignments

Social Emotional Transition Interventions (interventions to address potential anxiety regarding returning this fall)

- Class Covid information updates weekly