

LPCSC Transportation Department

Covid-19 Plan

7-1-2020

Personal Protective Equipment

1. Office Staff—Social distancing is possible in our office area. Masks will be available if desired.
2. Drivers—Face coverings will be required.
 - a. Shields, masks, gaitor neck coverings, or any combination are acceptable options.
 - b. Face coverings to be worn when groups of kids are loading or departing the bus.
3. Students—Masks required as social distancing is not possible on the bus
 - a. Extra masks will be available if students forget their masks.
 - b. Students could lose privilege of riding the bus if they refuse to wear masks or face coverings.
 - c. Parents should contact the school if the child is unable to wear face coverings for medical reasons
4. Mechanics—Work independently around the shop on most jobs. Masks and gloves available if they have to work closely on a specific job.
5. Masks Provided to drivers and Staff
6. Disposable latex gloves provided to drivers and bus aides.

Social Distancing

1. Students—Will be socially distanced as much as feasibly possible on the bus. Options may be minimal to keep students separated thus the

requirement to wear masks. It is suggested that siblings from the same home sit together when possible.

2. Drivers—Avoid large groups in the common space of the driver's area. Social distance when possible. Masks available to those with concerns and space is limited.
3. Office Area—Access will be restricted to as needed basis for most daily functions in the office area. One at a time. Space is limited inside for the office employees to maintain social distance. Communication with office staff should be conducted from the doorway. Plexiglass will be installed where feasible.
4. Seating chart will be required for all buses for tracking purposes.
5. Special Needs Students—Masks and gloves required by bus aides that have physical contact with students or need to be buckled into their seats. This includes special needs preschool students who will be transported.
6. General Education Preschoolers- preschoolers will not be transported for the first semester. This measure is necessary due to the close quarters and contact that occurs when drivers buckle students into their seats.

Screening

1. Daily covid screening surveys will be completed by employees.
2. Parents are asked to keep their children home if they have symptoms outlined in the corporation plan.
3. Visitors to the building will be required to answer screening questions, wear a mask or face covering, and sign in if no symptoms are displayed.

Cleaning / Disinfecting

1. Building—Building is cleaned daily by maintenance. In addition, an extra spraying of the bathrooms will be completed at the end of the day after employees have left the building.
2. Buses—Drivers will be provided with a spray bottle and rag. The rag can be changed out and replaced with a new one. The spray can be used to spray and wipe the high touch areas, Hand rails and seat back corners. The bus

will be sprayed completely once a day at the end of the day following routes. Take home buses will be provided with a couple gallons of the premixed cleaner and they can spray their buses once at home. All cleanings will be logged and tracked per bus. The containers for take home buses can be refilled while fueling.

3. Wall mounted hand sanitizer is available in the building about 12 feet from the front door.
4. No food, eating allowed on the bus. Individual capped water bottles are allowed.
5. Drivers can talk to the kids covering best practice for cleaning and hygiene.

Professional development

1. Staff will be trained in call off procedures to be covered in the annual meeting prior to the start of school.
2. Staff will be trained in self screening and student screening related to symptoms.
3. Training in best practice related to Covid-19 and hygiene.
4. Posters covering best hygiene practices will be posted inside the building.
5. Information on Families First Coronavirus Response Act will be posted inside the building.