

Maintenance Department/School Covid 19 Plan

Personal Protection Equipment

- Staff will be encouraged to wear protective masks as much as reasonably possible through the day
- Contractors will be asked to wear masks when entering areas where students and staff are located. Contractors are required to check in at the SSC, sign in and have a temperature check.
- Masks will be available for students and staff
- Latex gloves will be worn by serving and custodial staff

Social Distancing:

- When feasible, staff will stay six feet apart during breaks, lunches, meetings, etc.
- Student classroom desks and seats will face the same direction in the classroom
- Seating charts will be in effect for purposes of tracing contacts, should Covid cases surface in the school
- Staff and student gatherings will be kept to a minimum and distancing will be planned
- Classes will go outside when feasible
- Seating charts will be adhered to for contact tracing purposes.
- All Maintenance and Custodial staff will practice and maintain social distancing guidelines to minimize contact with students and staff

COVID-19 Screening

- Staff will take a personal survey before reporting to work each day
- Maintenance and Custodial Staff will be asked to report if friends or family have been exposed to the virus and/or, have had symptoms of the virus
- Classroom guests will be screened for Coronavirus symptoms and exposure
- Students and staff will be formally excluded where applicable
- Visitors/contractors to schools will be screened for coronavirus exposure and asked to wear a mask

Cleaning/Disinfecting

- Facilities will be disinfected daily by custodial and trained staff
- All high touch surfaces will be disinfected nightly
- Custodial Staff will use approved COVID cleaning supplies to disinfect
- Restrooms and locker rooms will be disinfected daily
- Gyms, Wellness Centers, Fieldhouses or any athletic field will be disinfected after each use
- Equipment will be wiped down after each use
- Water fountains will be out of service and off limits; touchless water stations will be installed
- Staff will be identifying practices that reduce student touching of common surfaces

- Students will be educated on Covid 19 hygiene practices to reduce risk to themselves and others
- Classroom and departments will be supplied with hand sanitizer and wipes
- Facility use by outside groups will be limited
- Lunches and snacks will consist of prepackaged food
- Playground equipment will be disinfected daily
- Cafeterias will be disinfected between lunch periods
- HVAC Filters will be changed to improve IAQ (Indoor Air Quality)
- Plexiglass will be installed at each building at secretaries' desks and at each concession stand
- Disinfect wipes will be placed in each classroom
- Hand sanitizer stands will be placed at each main entry way
- Disinfectant sprayed and hand sanitizer will be provided for each athletic complex

Professional Development

- Staff will be trained on attendance procedures for calling off
- Staff will be trained on screening themselves and students for Corona virus symptoms/exposure
- Staff will reinforce accepted personal hygiene practices developed by the CDC and Health Department
- Posters reinforcing Covid hygiene practices will be displayed in prominent areas for students and staff
- Families First Coronavirus Response Act posters will be displayed in staff workrooms
- Staff will be advised as to how to reduce student touching of common surfaces in their assigned areas
- Parents will have access to resources on hygiene suggestions, Covid 19 exposure and positive case reporting
- Students will be exposed to hygiene tips and practices