



CHILD PROTECTIVE SERVICES REPORT

This form is to be used to direct and document CPS reports.

CPS contact number: 1-800-800-5556

Date of this report _____ Victim _____

Parent/Guardian _____ School _____

Date and time information was presented to staff member regarding potential abuse:

Date _____ Time _____

Threat presented to child:

- Sexual Abuse Neglect Verbal Abuse Other
- Physical Abuse Safety Educational Neglect

Description of circumstances reported regarding potential abuse:

Date and time CPS was contacted Date _____ Time _____

Date and time police were contacted Date _____ Time _____

Staff member fielding initial information about a potential CPS case _____

Staff member that called CPS to report the potential abuse _____

Staff Witness to CPS contact _____

Name of CPS employee contacted _____

Response from CPS regarding their intent to intervene:

Investigate Screen Out No indication of intent.

Case number assigned _____

Name of adult alleged to have abused the student _____

Relationship of accused to student _____

Student was released to _____ after notifying the authorities and CPS. If released to family or guardian, no risk of harm was evident.

Was a school investigation initiated after contacting CPS? Yes No

Signature of person filing this report

Date

Printed name

Signature of Principal

Date

Printed name

All items on this form must be addressed.

A copy of this report should be filed at the school of attendance along with investigation notes .