

# Complaint Form Level 3

Level 3 Complaint Form is to be submitted to the Assistant Superintendent, only after levels 1 and 2 fail to resolve the matter at hand. Details in this form should address the initial complaint and why the explanations or resolutions previously presented in levels 1 and 2 do not suffice.

Name of Complainant: \_\_\_\_\_

Date: \_\_\_\_\_

School/Building Applicable: \_\_\_\_\_

**Complaint Details:**

**OFFICE PERSONNEL ONLY**

**Investigation Findings:**

**Proposed Resolution:**

Complainant Notified:     Yes     No

Date: \_\_\_\_\_

Respondent Notified:     Yes     No

Date: \_\_\_\_\_

Investigator: \_\_\_\_\_

Title: \_\_\_\_\_

Signature of Investigator: \_\_\_\_\_

Date: \_\_\_\_\_